

MTCCA and MMTCTA IF&W Working Group
Meeting with Bill Swan, Licensing & Registration Director
June 27, 2007

Attendance: Deanna Hallett, City of Hallowell, Lucette Pellerin, City of Saco & John Myers, Town of Buxton
IF&W Staff: Bill Swan, Sue Connors, Dale Freise & Torrey Gray

Topics & Comments from Agents: **Bill Swan's Notes are in red and John's are in blue.**

1. "Some praise for Bill Swan and Sue Connors - they attended the MTCCA Licensing workshop in May and presented the IF&W licensing section. Bill spoke for about 1 1/2 hours and was very well received. He was a very good speaker and the evals were great. We appreciate them taking the time to be able to provide this direct training to Clerks."

Thanks!

2. "I am so pleased with this program, it has made my job a lot easier. They have been very good about addressing our concerns and doing what they can to make it better for us. I find that if you match your daily work with the daily report in the program it makes the end of the month report so much easier to reconcile. Thank you all for your help with all of this."

Your welcome!

3. ... "I really like the MOSES program. I find it easy to use and I am learning to think like the programmers."

We are happy to hear that most of our MOSES users are happy with the system!

4. The ability to void milfoil sticker in MOSES.

For next year (2008), the milfoil sticker will be combined with the boat registration sticker so this will no longer be an issue.

Agents will be loosening the \$1.00 agent fee received for milfoil sales. Milfoil sales will be combined with boat registrations as one transaction.

5. "Is there anyway we can get two names on a registration? Lot of times we have to copy from Moses the screen that shows the second name because they need it for insurance purposes or if they get stopped out on the water and their name is not on the actual registration."

This is on our list of items for our programming group to work on.

6. "I would suggest that on the monthly reports the receipt # for a voided transaction (not the void) be listed somewhere. Possibly next to the adj #."

We are starting work now on a series of MOSES report enhancements and we will consider this as part of that work.

7. A change to show MOSES adjustments done in Augusta on the Daily Sales Report, with an explanation of why the adjustment was processed.

We are starting work now on a series of MOSES report enhancements and we will consider this as part of that work.

8. "We use MOSES for registrations and licenses and are pleased to do so. However, with our current receipting system, we would appreciate having some means of matching the registration/license to the receipt. If by chance the registration/license is separated from the receipt, the only identifier is the name and MOSES ID. The receipt transaction # does not appear on the registration/license. Any suggestions?"

We are starting work now on a series of MOSES report enhancements and we will consider this as part of that work.

9. "I hope that they are rethinking the report system. I don't even try to reconcile to their summary - can't figure it out". "I just reconcile with our GL."

We are starting work now on a series of MOSES report enhancements and we will consider this as part of that work.

10. ... "a detailed report (that includes all transaction activity including names and type) should be made available"

We are starting work now on a series of MOSES report enhancements and we will consider this as part of that work.

11. The ability to know the quantity sold for each authority and registration type each month.

We are starting work now on a series of MOSES report enhancements and we will consider this as part of that work.

12. ... "the *time out feature* should be removed or at least increased again"

Our programming group is currently working on extending the time out period to one hour.

It's currently set for one half hour.

13. ...”excise tax not provided when processing transfer, would be helpful to clerks if this information was brought forward for calculation.”

We will add this to the list of things to be worked on. Since registration transfers are relatively few in number, this will not be a high priority item.

14. “We should not have to choose the IF&W fees based on horsepower for boats. The program should be made to look at the horsepower field to determine the fee, thus eliminating the chance of error and streamlining the process.”

In most cases, the MOSES system does base the fees on horsepower. However, we recognize that this could be improved and we have added this to our list of things to be worked on.

This change would most likely take effect next season.

15. “We should not have to look at the State of Maine’s static chart to determine excise tax. A program to use length, year, use and horsepower to determine excise tax would not be difficult and again would eliminate the chance of error and streamline the process.”

This is not as easy as one would think at first glance. However, we will add this to our list of things to be worked on.

It’s likely that boat excise tax will be programmed so that Agents can override the amount calculated if you disagree with the amount.

16. “A flag if or when a person is on the Revocation List”

We will be changing our method of dealing with people under revocation in the very near future. Basically, we will be doing away with the revocation list completely. We will be checking MOSES sales data against the revocation list and dealing with anyone who has purchased a license while under revocation on our end. The agents will no longer have the deal with revocations in any way.

17. “A flag if a license has already been sold (similar to the new flag for currently registered vehicles)”

The system already does this. For example, if a customer already has a fishing license, the MOSES system will not offer to sell that customer a fishing license. If you still have questions on this, please call the MOSES help line.

Normally this becomes an issue when the customer has multiple MOSE id numbers being used.

18. Boat excise tax does not print on a “reprint”.

We will add this to our list of things to work on.

19. After a free Disable Veteran license is issued in Augusta, the ability for Agents to issue additional authorities via MOSES.

This question is dealing with any free permits that a disabled veteran may be eligible for. We are not sure about the resolution to this problem but we will look into it.

20. If an Agent sells a resident license to a non-resident, will the Agency be responsible to pay the difference? If the answer is yes, Agents need to be reminded of this annually. Could the law books and other info issued by IF&W remind those wishing to purchase licenses that they present a drivers license at the time of purchase and work on educating the public to present their drivers license automatically.

Yes, if an agency sells a resident license to a non-resident, the agency will be responsible to pay the difference. We will certainly remind agents of this annually and will put the info you suggest here into our law books.

It looks like municipalities can get free access to driver's license info etc. This would be a great way to help establish residency when people are not sure. We use this a lot in our office and it works great.

*Below is a link to **InforME** to subscribe to check if a customer has a State of Maine driver's license in order to prove Maine residency when selling a license if the customer does not have the license with them. This could also be used when selling a license as a gift.*



subscription.htm

C:\Documents and Settings\user1\Local Settings\Temporary Internet Files\Content.IE5\KOKMWU5B\G__MYDOCU~1_SUBSCR~1[1].HTM

21. TRIO cash receipts interfacing with MOSES update

The TRIO interface to MOSES is available and all reports are that it is working well.

TRIO is charging a fee, around \$200 for this ability. You would need to order the update from TRIO directly.

22. Legislative Update

1). Elimination of Temporary Snowmobile Registration – The law to eliminate temporary snowmobile registrations passed this year. Snowmobiles will no longer need to display registrations numbers. Instead, we will issue a larger set of stickers like we now do with ATVs. There will no longer be any temporary

snowmobile registrations. This will make things easier for agents, customers, and IF&W. This will be implemented with snowmobile registrations this coming fall.

2). Superpack to Include Expanded Archery Permits – The Superpack license will include expanded archery permits starting in 2008 (sales starting Dec 1, 2007). This should make our customers happy and will also be easier for agents and IF&W.

3). Combining Milfoil and Boat Registration Stickers – The law to combine the resident milfoil and boat registration stickers passed this year. The milfoil sticker will be combined with the boat registration sticker and the price of the combined item will be increased by \$10. If a boat is to be used on tidal waters only, the agent will clip the milfoil portion of the sticker off and charge the customer \$10 less. For MOSES agents, the two choices (with or without milfoil) will be available as part of the normal boat registration process. The non-resident milfoil sticker will remain the same as it is now. This will be implemented for 2008 boat registrations (sales starting Dec 1, 2007).

4). Other items – There were a number of other laws impacting smaller items that passed. No fee increases. We will make sure all agents are made aware of all changes well in advance of the sales start dates for those items.

23. “The ability to do a void in house in the same day period. Like for example, if you do a license and find out almost immediately that it is not the correct one, it would be good to be able to void it out and do the correct registration or license.”

You can void a license or registration in the same day period. If you have questions on this, please consult your manual or call the MOSES help line.

24. “Also the ability to delete something in the shopping cart before you are done without having to do it all over again.”

You can delete just one item in the shopping cart and keep the rest of the items. If you have questions on this, please consult your manual or call the MOSES help line.

25. “What about a flag for a stolen boat.”

The MOSES system does have a flag for a stolen vehicle (boat, ATV, or snowmobile). If you have questions on this, please consult your manual or call the MOSES help line.